litle	Mechanism of industrial accident zero making : Mechanism of industrial accident zero making
Sub Title	
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Publisher	慶應義塾大学大学院システムデザイン・マネジメント研究科
Publication year	2010
Jtitle	Active learning project sequence report Vol.2010, (2010.) ,p.225- 257
JaLC DOI	
Abstract	Every year, in Toshiba Elevator Company, 9 maintenance workers are involved in accidents while servicing customer's Elevators. In about one out of these 9 cases a worker dies as a result, while the other cases result in serious injuries. As a result, Toshiba Elevator spends ¥00,000,000 in compensation fees every year in addition to increased workers turnover costs and the impact on employees' morale and company image. The purpose of this report is to study the instances of maintenance worker's accidents in Toshiba Elevator Company and the causes behind them, and to design a plan to recommend for Toshiba Elevator Company and the causes behind them, and to design a plan to recommend for Toshiba Elevator Company to resolve this problem. After using Scenario Graph and CVCA we developed a better overall understanding of the accidents nature and causes. Then through general research and observation and interview of workers, we identified human errors as the major cause of accidents. We will, herefore, focus in this report on the accidents caused by human errors and try to reduce them by improving awareness and aler levels amongst workers, and improving the understanding of accidents' risk causes and the ability to avoid them. To address this problem, we relied on the tools introduced in the ALPS program. We relied on some tools more than others because some of the ALPS' tools proved to be difficult to use or inapropriate for addressing the specific problem at hand. Using Prototyping Rapidly, QFD and Use Case Scenarios we designed a 4 elements solution recommend these four solution elements to be applied. First is the Sharing New Solutions element. This element helps improving the awareness level and the ability to avoid thes sources or risk. To conclude, we recommend our proposal to Toshiba Elevator Company as a solution for the safety issues faced by its maintenance workers. This solution can help overoning this problem since it addresses the reduction of human errors that are behind the major

Notes	Student final reports
	Group 6
Genre	Research Paper
URL	https://koara.lib.keio.ac.jp/xoonips/modules/xoonips/detail.php?koara_id=KO40002003-00002010-0225

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# Group 6





## ALPS Final Report 2010

### Group 6

## PROJECT TITLE: "MECHANISM OF INDUSTRIAL ACCIDENT ZERO MAKING"

Theme:

"Mechanism of industrial accident zero making"

Proposer Organization: Toshiba Elevator and Building Systems Corporation

Proposer Organization's Supporter: Satoru Hata

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## **ALPS Team Number 6**

#### MECHANISM OF INDUSTRIAL ACCIDENT ZERO MAKING (TOSHIBA ELEVATOR)

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#### **1. EXECUTIVE SUMMARY**

Every year, in Toshiba Elevator Company, 9 maintenance workers are involved in accidents while servicing customer's Elevators. In about one out of these 9 cases a worker dies as a result, while the other cases result in serious injuries. As a result, Toshiba Elevator spends  $\frac{1}{2}290,000,000$  in compensation fees every year in addition to increased workers turnover costs and the impact on employees' morale and company image.

The purpose of this report is to study the instances of maintenance worker's accidents in Toshiba Elevator Company and the causes behind them, and to design a plan to recommend for Toshiba Elevator Company to resolve this problem.

After using Scenario Graph and CVCA we developed a better overall understanding of the accidents nature and causes. Then through general research and observation and interview of workers, we identified human errors as the major cause of accidents. We will, therefore, focus in this report on the accidents caused by human errors and try to reduce them by improving awareness and alert levels amongst workers, and improving the understanding of accidents' risk causes and the ability to avoid them.

To address this problem, we relied on the tools introduced in the ALPS program. We relied on some tools more than others because some of the ALPS' tools proved to be difficult to use or inappropriate for addressing the specific problem at hand.

Using Prototyping Rapidly, QFD and Use Case Scenarios we designed a 4 elements solution recommend these four solution elements to be applied. First is the Sharing New Solutions element. This element helps improving the awareness level and the ability to avoid risk sources. The second Branch Manager Visit to Branch Offices element helps improve the awareness level. The third Checking Compliance and Reward element addresses the two requirements that are improving alert level and doing objective risk assessment. Finally, the Group Study and Reward element betters the understanding of risk sources and the ability to avoid these sources of risk.

To conclude, we recommend our proposal to Toshiba Elevator Company as a solution for the safety issues faced by its maintenance workers. This solution can help overcoming this problem since it addresses the reduction of human errors that are behind the majority of accidents (about 70%). According to the financial analysis of the solution, we were also able to show that its adoption can be economically sound. Through implementing this solution, Toshiba Elevator will be able to generate a  $\pm 639.4M$  (NPV) over a 10 years period and will therefore help increase revenues.

However, given that the level of depth of this study was affected by limited access to critical accident reports -for internal information privacy reasons,- we recommend that Toshiba Elevator Company uses a contingency plan to deal with pending risks. As defined using the FMEA, there are still 2 major remaining risks. The first risk is regarding the resistance to change. As a matter of fact, the maintenance workers might be reluctant to implement the proposed solution. In general, people don't like uncertainty -and therefore changes,-so the maintenance workers might refuse to adopt the solution. In the occurrence of such issue, senior management (CEO and branch managers) and the Support Group (Safety Division) members should have plans to encourage the maintenance teams and get them to understand the importance of implementing this solution and the risk they incur if the status quo is maintained. The second risk is about the effectiveness of the solution. Since this study was about a social system, it is difficult to assert that results will be attained as planned. Therefore, against expectations, the proposed solution might not be effective enough in reduce human errors induced accidents. In such case, the solution should be reviewed and causes of failure should be identified in order to modify the proposed solution accordingly. We planned a solution validation stage -which we could not conduct within the time frame, information and resources allocated to this study- that we advise Toshiba elevator to implement as an initial pilot phase necessary for the evaluation

- 229 -

and fine-tuning of the solution in addition to a yearly review after implementation.

#### 2. TABLE OF CONTENTS

1. Executive summary	1
2. Table of contents	2
3. Problem statement	2
4. Analysis and Discussion of ALPS Methods	2
5. Design Recommendation	3
6. Competitive Analysis	4
7. ALPS Roadmap and Reflections	4
8. Conclusion and Future Work	5
9. Acknowledgments	5
10. References	6
11. ANNEX	7
- A Tools Evaluation	7
- B Scenario Graph	12
- C CVCA	12
- D OPM	13
- E Observation and Interview	13
- F Prototyping Rapidly Documentation	14
- G QFD I, QFD II, Cost-Worth Analysis	14
- H Morphological Concept	15
- I FMEA	16
- J DSM	16
- K Financial Evaluation	17
- L Scorecarding, DOE	19

#### **3. PROBLEM STATEMENT**

Prior research has shown that, every year, about 40 maintenance workers in the elevator industry are victim of injury from accidents during work-in about 5 of these cases, the accident is deadly. ([1] 昇降機労働災害統計報告)

Toshiba Elevator alone reports about 9 accidents -including 1 deadly- touching its maintenance workers every year.

According to [2] レファレンス協同データベース, Toshiba Elevator holds a market share of about 20%. Relative to the its size on the market and thus the relative size of its maintenance operations, the number of accidents -causing injury or death- at Toshiba Elevator is average compared to the rest of the industry. Toshiba Elevator, however, wants to reduce the number of such incidents for various reasons.

First of all, it affects such accidents have a deep negative impact on the morale of all employees, especially the maintenance workers. In addition to that, the company image is negatively affected by such accidents. And finally, from the economic point of view, these accidents cost the company about \$290,000,000 in compensation fees every year -according to the evaluation from our sponsor- in addition to other related costs.

Because of confidentiality reasons, we were not granted access to the detailed accident report by Toshiba Elevator. We therefore tried to overcome this difficulty and find out the causes of accidents through general work accident research and information gathered from interviews with maintenance workers. According to [3]労働災害データベース, [4]失敗学, [5] 図解雑学-失敗学 and [6] 建設業労働災害防止協会:労働 災害統計, 70% of such accidents are caused by human error and the rest of the causes lay in the nature of tools used and the working environmental.

According to the interviewed maintenance workers, most accidents are the result of human errors due to exhaustion or obliviousness of the safety procedures, or both. The outcome of the interviews was thus in concordance with the research mentioned above.

We decided to limit the scope of our study to minimizing maintenance workers accidents through the reduction of human errors by introducing improved maintenance safety procedures. We limit our scope in this way for two reasons. First, Toshiba Elevator has already implemented many solutions to reduce the accidents causes due to tools and environmental reason. The second reason is that Human errors have the most impact on the number of accidents happening in Toshiba Elevator.

#### 4. ANALYSIS AND DISCUSSION OF ALPS METHODS

In this section, we analyze and discuss ALPS tools. We used 19 tools throughout ALPS workshops. And here we give a summary of these tools first, and then we give a detailed evaluation of each tool in the following part. Most of ALPS tools were useful and effective in dealing with different aspects in our project, but some were difficult to apply. Figure1 summarizes our assessment of the value of these tools and shows the sequence according to which we used them.



Among the tools that were of top value to us, Scenario Graph, CVCA and the Observations and Interview allowed better overall understanding of the theme and the stakeholders' concerns which impacts tremendously the output of the whole project from the beginning. Later on, collecting stakeholders requirements being the most important task, the VOX tool helps not only to incorporate the voice of the main customer but also the voice of all stakeholders and social and technical factors and trends that can affect or be affected by the project. After that, the Use Case Scenarios (including work flow) was useful for the understanding of the As Is system and allowing the discussion of various functions and features needed to be supported by the To Be system through reviewing the various use cases of it. Sharing the solution concept with the stakeholders and getting them to understand it early on in the project development phase is critical to discover the flaws of the current design and to make the necessary adjustments early on with the least costs possible. Prototyping Rapidly effectively ensures that. The initial solution came with many hidden problems and risks. The FMEA tool was very useful for identifying these flaws in order to fix them.

As for the tools we found difficult to use on our project, the OPM and Morphological Concept Generation we think are not really suited for social systems like was the case with our theme. The OPM can help understanding the processes, but the Use Cases analysis is more useful for that. As for the DSM, using it did not add much value to our solution. Finally, the Roadmap was useful to review our design process but using it, at the end of the project, does not add much value neither.

Refer to Annex A for detailed discussion of the tools.

#### 5. DESIGN RECOMMENDATION

In this section, we show our recommended design to address and solve the customer's problem. Figure2 shows the relationships between customer requirements and the recommended solution's elements. First, we listed 8 solution elements to address the customer's requirements using QFD, Prototyping Rapidly and Use Case analysis. Later on, we discovered that 4 of these elements have already been implemented by the company and the others ones happened to show some weaknesses and risks after using the QFD, FMEA, Score carding, DOE and Financial Evaluation on them. Finally, we designed 4 robust solution elements as illustrated in the Figure2.

The details of each solution element are shown on Figure 3, 4, 5 and 6. Our tangible prototype is shown on figure 7.



Figure 2 Relationships between Customer Requirements and Solution Elements



Figure 3 Use Case (Sharing new solutions and accidents information)



Figure 4 Use Case (Branch manager visit to branch office)



Figure 5 Use Case (Group study and reward)



Figure 6 Use Case (Checking compliance and reward)



Figure 7 Tangible Proto Type

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#### 6. COMPETITIVE ANALYSIS

In this section, we give an overview of our business model and financial evaluation. Our business model consists of generating revenue through the reduction of compensation fees due to maintenance workers' accidents in addition to other costs caused by these accidents. Figures 8 and 9 illustrate the business model and how revenue is going to be generated.

The final detailed design of the solution is to be developed by the end of 2011, after which, it will be deployed in Toshiba Elevator Company. We did a 10 years financial evaluation for the solution as appears in Table 1.



Figure 9 Business Model (How money and information flow)

Table 1 Financial Evaluation (Summary)

	Sen	sitivity Anal	Likely Result (Three-	
	Positive	Average	Negative	Point Estimation)
Net Present Value (m¥)	948.4	632.5	357.7	639.4
Internal Rate Return (%)	100	48	27	53
Pay Back Period (year)	2	4	6	4

#### 7. ALPS ROADMAP AND REFLECTIONS

In this section, we show our actual ALPS Roadmap (Figure 10), the ALPS Roadmap we wish we had instead (Figure 11) and our comments on the ALPS program for staffs.





Figure 11 Roadmap (We wish)

#### 1. What did we like?

First of all, we would like to say thank you, every staffs provide us the lecture, constructive feedback and comments. There are 2 aspects we like.

-First is quality of answer.

There are some questions after lecture, so we asked about that, and then we could receive helpful and understandable answer. Probably most of students who asked questions in class get helpful and understandable answer.

Second is quality of lectures.

The lectures included many examples, DoE and Score carding or something like that. We think they helped students for understanding tools. Actually we heard such opinions after lecture.

#### 2. What do we wish for ALPS in the future?

We wish ALPS should focus on understanding of the ALPS's tools. It means we will be able to use the tools for various cases. In order to do that, we propose 4 things.

1. Include the level of understanding and ability to apply tools in the evaluation of the teams' work.

2. Offer lectures beforehand to explain the meaning and use of the difficult tools.

3. Communicate the schedule of ALPS beforehand (which tools will be introduced when).

4. More homogeneity in the project themes (similar topics) in order to have a fair assessment of all the teams' effort and allow the teams to learn from each other.

#### 8. CONCLUSION AND FUTURE WORK

To conclude, we discuss the reason why we recommend our solution, and we make a proposition for a contingency plan and future works.

#### 1. Conclusions

We recommend the solution we designed, as described in this report, to be used by Toshiba Elevator for the following two reasons:

-To overcome the most important problem.

This solution focuses on reducing human errors, which makes for the majority (about 70%) of the accidents causes.

-The solution is economically sound.

That is, by implementing the solution, Toshiba Elevator will be able to generate revenue of 639.4M (NPV) over a 10 years period.

#### 2. Contingency Plan

According to the output from the FMEA tool, there still are 2 major remaining risks that threaten the success of the solution discussed in this report. Therefore, we recommend that Toshiba Elevator implements a contingency plan to make up for these risks. (This contingency plan has already been taken into consideration in the Financial Evaluation and future works)

- The first risk is regarding the willingness of the maintenance workers to accept the solution.

The maintenance workers in Toshiba Elevator might be reluctant to accept this solution and comply with the requirements it imposes on them. To face this risk, senior management (CEO and branch managers) in addition to the Support Group -Safety Division- members should be prepared to encourage the maintenance workers being more involved and providing more effort to help in the success of this project. They should also make sure that all the parties involved understand the importance of the operation for the whole group's safety and success.

-The second risk is that -even being implemented properlythe solution might not bring the sought after results. In fact, there are not enough guaranties that, against the expectation, the solution might not reduce the accident instances significantly. In such case, the solution should be reviewed, causes of failure identified and fixed. We plan a validation stage in our development cycle just before the deployment phase. In addition to that, we recommend a yearly evaluation of effect of the solution after deployment as continuous monitoring activity ensuring the controlling durability of the effectiveness of the system. Figure 12 shows the schedule recommended for the further development of the solution.



Figure 12 Future works

#### 9. ACKNOWLEDGMENTS

We started this project as a team of people who did not know each other, who did not have any background or experience in the topic we had to deal with and with no previous understanding or knowledge about the majority if not all the tools introduced during ALPS. And after 8 months of work, we were able to be familiar not only with the ALPS tools, but with the topic at hand as well. 8 months throughout which we enjoyed the generous help, support and encouragement of many people we could not have come this far without. We would like, thus, to convey our sincere thanks to all these wonderful people.

We are especially grateful to our mentor, Professor Kenichi Takano for his great support in all aspects during the whole period of our study. Through his kindness, patience, abundant knowledge, and outstanding personality, Prof. Takano has been a role model for all of our team.

We would like also to express our warm and sincere thanks to Mr. Satoru Hata, Toshiba Elevator, to whom we owe a lot in this project. We are sincerely grateful, not only for his great help to us on researching data, organizing interviews and reviewing our study results, but also for his kindness and encouragements throughout the course of the study.

We would like also to express our gratitude and thanks to this wonderful team from all over the world that is dedicated to making of the ALPS program a better opportunity for students like us to enjoy quality learning of tools and methods as well as social skills that make a difference in real life.

And last but not least, a special thanks to Prof. Sun Kim who restlessly looked after this ALPS program and all the teams' projects like his own baby and did whatever was necessary to make it easier and fun for all people involved.

To all, these wonderful people: Thank you!

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#### ANNEX A Tools Evaluation

Tool	Key Aspect	Contents				
	Summary	•This tool is useful for the overall understanding of the theme.				
		•Bettered our overall understanding of the theme				
	What we learned	<ul> <li>Identified important stakeholders and incidents</li> </ul>				
		Chose the most important stakeholders and incidents				
		•(Input)Brainstorming with team members and our sponsor				
	Input and Constraints	•(Input)Interview of our sponsor				
Scenario		•(Constraints)Sponsor's help is necessary.				
Graph	how regults foods into	•When we made CVCA and OPM, we referred the results(for instance, who and				
1	another tool	what).				
		•Overall understanding of the theme helped us through the project.				
		•(Expected)Our team members and sponsor shared overall understanding of the				
	Expected and	theme.				
	unexpected	•(Expected)First, we listed all possible items. We then removed unimportant items				
	-	using results in CVCA and OPM. Finally, we determined main scenario by				
	Summary	• This tool is useful for analyzing the roles and relationships among stakeholders				
	Summary	I dentified the relationships between different stakeholders				
	What we learned	Identified stakeholders' roles and responsibilities				
	what we rearried	• Identified different methods to investigate the causes of the problem				
		(Input)Output of Secondia crank				
	Input and Constraints	·(Input)Output of Scenario graph				
	input and Constraints	·(Input)Interview of our sponsor ·(Constraints)Sponsor's help is necessary				
CVCA						
	how results feeds into another tool	• when we made OPM and Use Cases, we used the results (for instance, stakeholder and product)				
		•Understanding overview of the theme was helpful for us throughout the project				
		(Unavpacted) First, it seemed to be difficult to identify the flow of products in the				
	Expected and unexpected	case of a social systems because our system does not deal with products. But we deal				
		with services instead.				
		•(Expected)To make CVCA, we required our sponsor to show their organization				
		chart and relationship with Toshiba Elevator's customers.				
	Summary	• This tool was difficult to apply to social systems like ours.				
	What we learned	• The structure through which the value is delivered.				
	what we learned	• The Objects and Processes that constitute this structure.				
		•(Input)Output of Scenario graph and CVCA				
	Input and Constraints	•(Input)Interview of our sponsor				
OPM		•(Constraints)Sponsor's help is necessary.				
	how results feeds into another tool	• Nothing				
		•(Unexpected)It was difficult to apply the OPM to a social system. It might be				
	Expected and	possible to apply this tool to analyze current process, but we think A set of Use Case				
	unexpected	is better for it.				
	Summary	• This tool is necessary to get important information of our project.				
		• Detailed information of customer's problem				
Obcorructi	What we learned	•What our customer wants				
on and		•Which solution is effective				
Interview	Input and Constraints	•(Input)All tools				
		•(Constraints)Sponsor's help is necessary.				
F	how results feeds into another tool	• Depend on the situation				

	Expected and unexpected	<ul> <li>(Expected)We visited their offices twice to interview to maintenance workers and were able to get some tips on the problem causes and how we should design the solution .</li> <li>(Expected)It was difficult to arrange for the interviews.</li> <li>(Unexpected)Our sponsor did not give us important information of accidents causes because of confidentiality.</li> <li>(Unexpected)We wanted to visit the maintenance place to observe directly, but Toshiba Elevator and its customers didn't allow us to join because of confidentiality.</li> </ul>			
	Summary	•This tool was useful in understanding the purpose and methodology of the project.			
	What we learned	• Determine the purpose, process and form of our theme			
	Input and Constraints	•(Input)All tools			
To_By_U sing_	how results feeds into another tool	•Understanding purpose and methodology to be used helped us avoid making misplaced actions.			
Statement	Expected and unexpected	<ul> <li>(Unexpected)It was difficult to distinguish "By" from "Using" in our theme.</li> <li>(Unexpected)We could identify only 'To' sentence in 'To_By_Using' sentences in the beginning of our homework, whereas we could identify all sentences after 'Observation and Interview'.</li> </ul>			
	Summary	• This tool helps each members to generate new ideas.			
	What we learned	•List all known ideas, generate new ideas, summarize the main idea and specify relation between ideas			
	Input and Constraints	•(Input)All tools and information			
Mindmap	how results feeds into another tool	•Depend on the situation			
	Expected and unexpected	<ul> <li>(Expected) It was useful to visualize these ideas' structure.</li> <li>(Expected) When we list ideas of new solution elements by ourselves, this tool is very helpful.</li> </ul>			
	Summary	• This tool helped our group to generate and expand new ideas.			
	What we learned	•Come up with new ideas, expand the existing ideas and categorizing the ideas into groups.			
Brainstor	Input and Constraints	•(Input)All tools and information			
ming	how results feeds into another tool	• Depend on the situation			
	Expected and unexpected	<ul> <li>(Expected)Good environment (rooms and atmosphere etc) was necessary to come up with good ideas.</li> <li>(Expected)To generate ideas with several people was better than by one person.</li> </ul>			
	Summary	•This tool is necessary to incorporate not only the voice of the customer but also all the other stakeholders and technical and social aspects and trends that can affect or be affected by our project.			
VOX Insights	What we learned	<ul> <li>Understanding inside situation of our customer(i.e. mission of our customer, voice of workers)</li> <li>Understanding outside circumstance of our customer (i.e. market trend, technology trend)</li> <li>Identifying some customer requirements to our project</li> <li>Identifying some scenarios that we try to solve</li> </ul>			
	Input and Constraints	<ul> <li>(Input)Observation of maintenance place</li> <li>(Input)Interview of our sponsor</li> <li>(Input)Interview of some maintenance workers who experienced an accident</li> <li>(Input)Internet search of our company and competitor's safety programs</li> </ul>			
	how results feeds into another tool	<ul> <li>When we made Prototyping Rapidly documentation, we used customer requirements and scenarios that we try to solve.</li> <li>When we made QFD, we used customer requirements.</li> </ul>			

	Expected and unexpected	•(Unexpected)Understanding outside circumstance of our company was not so important because our theme is to solve problem inside company.
	Summary	• This tool helped our group and customer to have concrete visual image of our solution.
	What we learned	<ul> <li>Generating 10 ideas to solve our customer's problem</li> <li>Identifying ideas implemented and not implemented by our customer</li> </ul>
Prototypin g Rapidly document ation	Input and Constraints	<ul> <li>(Input)VOX</li> <li>(Input)Brainstorming with team members and our sponsor</li> <li>(Input)Interview of our sponsor</li> <li>(Input)Research of other company's precedents</li> </ul>
	how results feeds into another tool	<ul> <li>When we made A set of Use Case, we imaged concrete stakeholder's activities using Prototyping Rapidly documentation.</li> <li>When we made QFD, we used 10 ideas that we listed in Prototyping Rapidly documentation.</li> </ul>
	Expected and unexpected	<ul> <li>(Expected)We could understand inside situation of our company well through the discussion of our ideas with the sponsor.</li> <li>(Expected)We checked our ideas' effectiveness by discussing with the sponsor and maintenance workers.</li> </ul>
	Summary	•This tool helped our group tracing all the elements in our solution back to some customer requirements and evaluating each element's cost/worth balance.
	What we learned	<ul> <li>Identifying functions and solution elements of our system</li> <li>Understanding the cost/worth tradeoffs of the proposed solution elements</li> </ul>
QFD I, QFD II, Cost-Wort	Input and Constraints	<ul> <li>(Input)VOX</li> <li>(Input)Prototyping Rapidly documentation</li> <li>(Input)Brainstorming with team members</li> </ul>
Analysis	how results feeds into another tool	•We reviewed Prototyping Rapidly documentation using the result of QFD.s throughout the project.
	Expected and unexpected	•(Unexpected)We couldn't understand difference between functions and solution elements clearly. We want examples of how to use for social systems like in our theme.
	Summary	•This tool is necessary to make concrete scenarios of our solution.
	What we learned	• Identifying other functions the system needs to perform in some specific scenarios
A set of Use Case Scenarios	Input and Constraints	<ul> <li>(Input)Prototyping Rapidly documentation</li> <li>(Input)QFD</li> <li>(Input)Brainstorming with team members and our sponsor</li> <li>(Input)Interview of our sponsor</li> </ul>
	how results feeds into another tool	•We reviewed Prototyping Rapidly documentation using result of A set of Use Case.
	Expected and unexpected	•(Expected)We could understand role and responsibility of each division better.
	Summary	• This tool was difficult to apply for us because our solution does not include physical elements.
Morpholo	What we learned	<ul> <li>Listing all solution elements of our system</li> <li>Determining efficient set of solution elements</li> </ul>
Concept	Input and Constraints	•(Input)A set of Use Case
Generatio	how results feeds into another tool	•Nothing
_	Expected and unexpected	•(Unexpected)This tool was hard to apply to our theme because most of our solution elements are not physical. We want examples of how to use for social systems like in our theme.

	Summary	•This tool is useful to share important information (i.e. project overview, project purpose) of our project with our customer.			
Project Charter & Milestone Chart	What we learned	<ul> <li>Identifying important information of our project (i.e. project overview, project purpose, requirement from customer, important stakeholders and milestones)</li> <li>Sharing important information of our project with our customer</li> </ul>			
	Input and Constraints	<ul> <li>(Input)All tools and information</li> <li>(Input)Brainstorming with team members and our sponsor</li> <li>(Input)Interview of our sponsor</li> </ul>			
	how results feeds into another tool	•Understanding and sharing important information of our project avoided having misplaced actions.			
	Expected and unexpected	•(Unexpected)We couldn't identify milestones clearly because we couldn't realize what the topic of the next ALPS WS is.			
	Summary	•This tool helped us visualize and remember what we did in our project.			
	What we learned	<ul> <li>Understanding relationship between all tools and all results of our activity.</li> <li>Sharing with team members what status our project was in the past.</li> </ul>			
	Input and Constraints	•(Input)All tools			
Roadmap	how results feeds into another tool	• Nothing			
Koaumap	Expected and unexpected	•(Unexpected)We thought roadmap is planning for the future milestones of a project, but actually the ALPS tools provide a straight forward path for our activities. However, we went through an iterative path redoing some of the steps many times. So, we see it as a lesson for how to proceed with our next stages or projects.			
	Summary	• This tool is necessary to identifying important potential problems and risks in our solution.			
	What we learned• Listing all problems of our solution and identifying the most critical ones. • Specifying plans to avoid the problems				
EMEA	Input and Constraints	<ul> <li>(Input)A set of Use Case</li> <li>(Input)Tangible Proto Type</li> <li>(Input)Brainstorming with team members and our sponsor</li> <li>(Input)Interview of our sponsor</li> </ul>			
1 101127 1	how results feeds into another tool	•We reviewed A set of Use Case using the result of FMEA. •We reviewed Tangible Proto Type using the result of FMEA.			
	Expected and unexpected	<ul> <li>(Expected)Our sponsor's help was necessary to identify failure modes.</li> <li>(Expected)We could share the result of FMEA with our team members and our sponsor easily because FMEA's table figure is understandable and the ratings of occurrence and severity help us to identify the most important problems.</li> <li>(Unexpected)We couldn't determine the clear rating basis of occurrence and severity, so the rating was decided by members' consent.</li> </ul>			
	Summary	• This tool was not so effective for such simple order procedures like in our solution.			
	What we learned	Identifying most effective order of our solution's activities.			
DSM	Input and Constraints	(Input)Prototyping Rapidly documentation     (Input)A set of Use Case			
	how results feeds into another tool	•Nothing			
	Expected and unexpected	•(Unexpected)We did not get any beneficial result from this tool because our solution order is too simple to use this tool.			
Tangible	Summary	•This tool helped our group to design a robust solution.			
Prot Type	What we learned	•Reorganizing old 10 elements solution to a new 4 elements robust one			

		•Sharing concrete image of our solution with our team members and our customer
		•(Input)A set of Use Case
	Input and Constraints	•(Input)Brainstorming with team members and our sponsor
		•(Input)Interview of our sponsor
	how results feeds into	•When we review A set of Use Case, we were able to visualize concrete
	another tool	stakeholder's activities using Tangible Proto Type.
	Expected and	•(Unexpected)At first, we were puzzled about how to make tangible proto type
	unexpected	because there were not much physical elements in our solution. But, finally, we
		realized that we should make scenario proto type someone can join.
	Summary	point of view.
	What we learned	·Identifying revenues, costs and investment details of our solution
	what we learned	Estimating profit/loss from implementing our solution
		•(Input)A set of Use Case
Financial	Input and Constraints	•(Input)Interview of our sponsor
Evaluatio		•(Input)Research of other companies and other fields information
n	how results feeds into	•We reviewed A set of Use Case using the result of Financial Evaluation.
	another tool	•We reviewed Tangible Proto Type using the result of Financial Evaluation.
	Expected and	•(Expected)In our project, we could easily estimate cost and investment details. On
		the other hand revenue was difficult to assess because we could not precisely specify
	unexpected	revenues (positive negative and average) after discussion with our sponsor
		•This tool helped us to plan how to validate our solution.(planning how to confirm
	Summary	biggest Y).
		•This tool makes our solution more robust(confirming big Y).
		•Identifying our project's biggest Y, its factors and how to confirm factor's effect.
	What we learned	•Identifying our project's big Y, its factors and how to confirm factor's effect.
		•How big Y's factor effects to big Y
		•(Input)A set of Use Case
Scorecard	Input and Constraints	•(Input)Interview of our sponsor
ing,	input und Constituints	•(Input)Brainstorming with our team members
Design of		•(Input)Research of other companies and other fields information
nt		•We reviewed A set of Use Case using the result of DOE(big Y) conduction.
	how results feeds into	•We reviewed Tangible Proto Type using the result of DOE(big Y) conduction.
	another tool	•We will review Financial Evaluation using the result of DOE (biggest Y)
		conduction.
		•(Expected)In our project, we will confirm the biggest Y just before we implement
	Expected and	procedures and maintenance worker's attendance
	unexpected	•(Unexpected)We confirmed big Y using questionnaire, but we don't know whether
		conducting questionnaire is proper as a experiment to answer such a question.



#### ANNEX B Scenario Graph

ANNEX C CVCA





ANNEX E Observation and Interview

Inside of company					
Mission & Vision	want to raise the efficiency of the maintenance work				
	want to improve the safety of workers				
Voice of Worker	Have too much workload				
	Doesn't take risk of accidents seriously We try to tackle these questions.				
	Carelessly at Work				
Voice of Manager	Third party observation makes workers take things more seriously				
Differentiation &	Toshiba EV is 3rd in Japan (market share)				
Positioning	In Japanese EV industry, there is no major difference in product or price				
Core Competencies	Remote surveillance technology and elevator for outdoor shaft				
Outside of company					
Market Trends	Customers are more concerned about the safety and work conditions of workers				
Sources of Change	Not only actual accidents but also hiyarihatto study is important for safety				
Societal Changes	the Internet is available everywhere				
Voice of Technology	maintenance tools has developed				
Voice of Competition	high technology of elevator speed				

#### ANNEX F Prototyping Rapidly Documentation



#### ANNEX G QFD I, QFD II, Cost-Worth Analysis





ANNEX H Morphological Concept

functions			Solutions		
CEO support function	(visit)	Send mail	Speech		
Procedures Compliance motivation	Money	Promotion	Gifts	List name- on Toshiba news	Yellow card
Risks discovery and solutions proposal motivation	Money	 Promotion	Gifts	List name on Toshiba news	
External party monitoring	Voice recording	Video			
Accident information management	Booklet	Web site	Web application		
Manage workload	Web application	Guideline			
Accidents' study groups	Case study	Safety circles	Site visit		

#### ANNEX I **FMEA**

## explanatory note yellow color : already reviewed the solution blue color : not review the solution (Contingency Plan)

Function or Requirement	Potential Failure Modes	Potential Causes of Failure		Local Effects	End Effects on Product, User, Other Systems	Severity	Detection	R P N
1. Workload management system	already implemented							
2. Sharing accidents	The worker is not	Worker's negligence		Loss of traceability for	Failure to improve			
information system	recording to the voice		2	procedure's observance	awareness and alert level of workers	8	10	160
	It takes too much time to	The reading item is too	2	Work is delayed	Workload increase	5	4	40
3 CEO visit to work	The president cannot	The number of sites is too	_	There are site that the	Motivation by the CEO visit	-		
place	visit all sites	large	10	president cannot visit	does not reach all workers	3	8	240
	The meeting of the	The president lacks		The worker is	The president's visits do			
	president with the	essential information		disappointed by the	not improve the workers'			
	workers is not effective			president	motivation			
			3			3	2	18
4. Group study meeting	Not done bottom-up.	Workers are looked at as		The workers loose	The workers stop paying			
		not having adequate		interest in the process	attention to the accidents'			
		qualification	9		risk	4	3	108
	Only few members	The environment does not		The workers loose	The workers stop paying			
	participate actively	encourage participation		interest in the process	attention to the accidents'			
			7		risk	5	8	280
5. External party	The recorded content is	Worker's negligence		It is not possible to	The reward cannot be			
monitoring	not correct		4	evaluate it correctly	correctly given	7	4	112
	All data cannot be	There are too many		All workers are not	The rewarding becomes			
	audited	objects (recordings) to be		evaluated	unfair			
		audited	9			9	6	486
6. Reward for	The influence that	Value to penalty is		The penalty will mean	They do not think penalty			
procedures compliance	penalty exerts is low	different respectively	6	little	to be shame	8	4	192
	Reward is not enough to	The number of		The value of the	workers are not motivated			
	motivate maintenance	encouraged people is in		encouragement lowers	to comply with procedures		~	420
7 Boward for colutions	Reward is not anough to	The number of	0	The value of the	Workers are not motivated	9	0	432
7. Reward for solutions	motivate maintenance	ancouraged people is in		The value of the	to propose solutions			
proposal	worker	annosite	8	encouragement lowers	to propose solutions	٥	6	432
8. ALL	Maintenance workers	people don't like changes	- 0	solution is not	The accident does not		0	402
V. ALL	hesitate to implement	people don tike changes		implemented	decrease			
	the solution		5	in provincino d		10	8	400
	The solution does not	The solution does not		the solution does not	The accident does not		-	
	bring enough effect	improve human errors	7	reduce human errors	decrease	9	8	504

#### ANNEX J DSM

ke y		A	B	С	D	E	F	G	Н	Ι	J	k	L	m	
Join a morning assembly	Α	A													Α
Go to work place	В	X	В												В
Maintain e le vator	С	Χ	Х	С											С
Back to office	D			X	D										D
Meeting a near accident in every month ,15th	E			x	x	E									E
Receive proposal from each office	F					X	F								F
Total proposals of year	G						Х	G							G
Managing Board check proposals	н							X	н						н
Managing board commends 3 proposals and give reward	I								x	Ι					Ι
Receive data of voice recorder	J			x							J				J
Check compliance of maintenance	k										X	k			k
Total and rank their data of year	L											x	L		L
CEO commends 15 offices and give reward	m												X	m	m
222		A	B	С	D	E	F	G	Н	I	J	k	L	m	

#### ANNEX K Financial Evaluation (Revenue and Cost Details / Estimation Condition)

Revenue and Cost Details	EstimationCondition						
Revenue							
Decrease accident's compansation(dead)	1 dead accident every year. losing ¥300,000,000 per accident.						
Decrease accident's compansation(injury)	8 injury accident every year. losing ¥10,000,000 per accident.						
Redeuce workers turnover	1 dead accident every year. required ¥10,000,000 per person.						
Increase work force by improving workers motivation	Nothing						
Increase sales by improving company image	Nothing						
Reduce insurance cost	Nothing						
ServiceCost							
Reward(check compliance)	1st prize(¥300,000 * 5) + 2nd prize(¥200,000 * 5) + 3rd prize(¥100,000 * 5)						
Reward(study group)	1st prize(¥300,000) + 2nd prize(¥200,000) + 3rd prize(¥100,000)						
Human resource(check compliance)	1,200MaintenanceWorker * 12check/year * 1H/check * ¥1,500/H						
Human resource(visit office)	250office * 3speech/year * 2H/speech * ¥7,000/H						
Human resource(maintain this system and training)	19employee * 12month * 140H/month * ¥3,000/H						
InvestmentCost							
Human resource(develop this system)	3employee * 12month * 140H/month * ¥3,000/H						
Cell phone cable(check compliance)	1,200cell phone * ¥2,000/cable						
Develop cell phone application(check compliance)	Depend on IT vendor. ¥20,000,000						

#### Financial Evaluation (Positive Scenario)

Year	0	1	2	3	4	5	6	7	8	9	10
Revenue		8.0	326.0	334.0	334.0	342.0	342.0	350.0	350.0	358.0	358.0
Decrease accident's compansation(dead)		0.0	300.0	300.0	300.0	300.0	300.0	300.0	300.0	300.0	300.0
Decrease accident's compansation(injury)		8.0	16.0	24.0	24.0	32.0	32.0	40.0	40.0	48.0	48.0
Redeuce workers turnover		0.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
ServiceCost		131.5	131.5	131.5	131.5	131.5	131.5	131.5	131.5	131.5	131.5
Reward(check compliance)		3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Reward(study group)		0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6
Human resource(check compliance)		21.6	21.6	21.6	21.6	21.6	21.6	21.6	21.6	21.6	21.6
Human resource(visit office)		10.5	10.5	10.5	10.5	10.5	10.5	10.5	10.5	10.5	10.5
Human resource(maintain this system and training)		95.8	95.8	95.8	95.8	95.8	95.8	95.8	95.8	95.8	95.8
InvestmentCost	37.5										
Human resource(develop this system)	15.1										
Cell phone cable(check compliance)	2.4										
Develop cell phone application(check compliance)	20.0										
CashFlow	-37.5	-123.5	194.5	202.5	202.5	210.5	210.5	218.5	218.5	226.5	226.5
DiscountFactor	1.00	0.91	0.83	0.75	0.68	0.62	0.56	0.51	0.47	0.42	0.39
DiscountedCashFlow	-37.5	-112.3	160.7	152.1	138.3	130.7	118.8	112.1	101.9	96.1	87.3
NetPresentValue	948.4	m¥	250.	0							
InternalRateReturn	100	%	_						- E		
PaybackPeriod	2	year	200.	0 +							
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Revenue	0.0	8.0	326.0	326.0	224.0	0040				
Decrease accident's companyation(dead)	0.0			020.0	334.0	334.0	334.0	342.0	342.0	342.0
Beeredee deelderitee comparioaderi(dead)	and the second s	0.0	300.0	300.0	300.0	300.0	300.0	300.0	300.0	300.0
Decrease accident's compansation(injury)	0.0	8.0	16.0	16.0	24.0	24.0	24.0	32.0	32.0	32.0
Redeuce workers turnover	0.0	0.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
ServiceCost	131.5	131.5	131.5	131.5	131.5	131.5	131.5	131.5	131.5	131.5
Reward(check compliance)	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Reward(group study)	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6
Human resource(check compliance)	21.6	21.6	21.6	21.6	21.6	21.6	21.6	21.6	21.6	21.6
Human resource(visit office)	10.5	10.5	10.5	10.5	10.5	10.5	10.5	10.5	10.5	10.5
Human resource(maintain this system and training)	95.8	95.8	95.8	95.8	95.8	95.8	95.8	95.8	95.8	95.8
InvestmentCost 37.5										
Human resource(develop this system) 15.1										
Cell phone cable(check compliance) 2.4										
Develop cell phone application(check compliance) 20.0										
CashFlow -37.5	-131.5	-123.5	194.5	194.5	202.5	202.5	202.5	210.5	210.5	210.5
DiscountFactor 1.00	0.91	0.83	0.75	0.68	0.62	0.56	0.51	0.47	0.42	0.39
DiscountedCashFlow -37.5	-119.5	-102.1	146.1	132.8	125.7	114.3	103.9	98.2	89.3	81.2
NetPresentValue 632.5	m¥	250.	0							
InternalRateReturn 48	%								_	
PaybackPeriod	year	200.	0							
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#### Financial Evaluation (Negative Scenario)

Year	0	1	2	3	4	5	6	7	8	9	10
Revenue		0.0	0.0	8.0	318.0	326.0	326.0	326.0	334.0	334.0	334.0
Decrease accident's compansation(dead)		0.0	0.0	0.0	300.0	300.0	300.0	300.0	300.0	300.0	300.0
Decrease accident's compansation(injury)		0.0	0.0	8.0	8.0	16.0	16.0	16.0	24.0	24.0	24.0
Redeuce workers turnover		0.0	0.0	0.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0
ServiceCost		131.5	131.5	131.5	131.5	131.5	131.5	131.5	131.5	131.5	131.5
Reward(check compliance)		3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Reward(group study)		0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6	0.6
Human resource(check compliance)		21.6	21.6	21.6	21.6	21.6	21.6	21.6	21.6	21.6	21.6
Human resource(visit office)		10.5	10.5	10.5	10.5	10.5	10.5	10.5	10.5	10.5	10.5
Human resource(maintain this system and training)		95.8	95.8	95.8	95.8	95.8	95.8	95.8	95.8	95.8	95.8
InvestmentCost	37.5										
Human resource(develop this system)	15.1										
Cell phone cable(check compliance)	2.4										
Develop cell phone application(check compliance)	20.0										
CashFlow	-37.5	-131.5	-131.5	-123.5	186.5	194.5	194.5	194.5	202.5	202.5	202.5
DiscountFactor	1.00	0.91	0.83	0.75	0.68	0.62	0.56	0.51	0.47	0.42	0.39
DiscountedCashFlow	-37.5	-119.5	-108.7	-92.8	127.4	120.8	109.8	99.8	94.5	85.9	78.1
NetPresentValue	357.7	m¥	250.	0							
InternalRateReturn	27	%									
PaybackPeriod	6	year	200.	0							
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			-130.								

#### ANNEX L Scorecarding, DOE (Scorecarding)

-Project Objective (Big Y) Improving awareness level

-Objective Measures High Compliance rate

## -Control Factors (X's)

What can you control? Rewards frequency Reward calculation method Reward distribution

-Noise Factors (V's) Unfair judgment Maintenance worker condition

#### -How can you conduct experiments with your prototypes

Questionnaire to maintenance worker.

No	Rewards frequency	Reward calculation method	Reward distribution	Vote
1	F1	S1	D1	6
2	F1	S1	D2	1
3	F1	S2	D1	3
4	F1	S2	D2	0
5	F2	S1	D1	3
6	F2	S1	D2	2
7	F2	S2	D1	2
8	F2	S2	D2	1

#### Scorecarding, DOE (Result of DOE)

F1 Once a year

F2 Twice a year

S1 Within high rank of observance rate the fifth place

S2 Observance rate 95% or more

D1 Unit of office

D2 Individual unit

main effect of manufacturer: {(V2-V1)+(V4-V3)+(V6-V5)+(V8-V7)}/4 =-2.5 Vote data: Toshiba EV.LTD, Oct 2010

## Group 6's Final Presentation Slides

Agenda       Control         1. Background & Problem Statement         2. Final Solution         3. Business Case & Future recommendations	1. Backbord & Databate and Markbord &
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-250 -

1. Background & Problem Statement	<ul> <li>e management</li> <li>e management</li></ul>	Image: Section of the section of th
1. Background & Problem Statement SUM	<image/>	1. Background & Problem Statement       Image: Statement         1. Major Causes:       Image: Statement         1. Human errors       Image: Statement         2. Facilities and Work environment       Image: Statement

- 251 -









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256 —

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- Need a Contingency Plan (2 major risks)
- Resistance to Change
- Possibility of Insufficient Effect

Most likely Return



50% – IRR

3. Future Recommendations



	4Q	the solutions Implementing the solution Company-wide
11	3Q	Validation of
20	2Q	Verification of the solutions of the solutions
	1Q	Agree with senior managers Detailed design of the solutions



30







— 257 —

29

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安全

